

Georgia State Board of Funeral Service

Board Meeting

March 12, 2013

A meeting of the Georgia State Board of Funeral Service was held on Tuesday, March 12, 2013 at the Professional Licensing Boards office, 237 Coliseum Drive, Macon, GA. Chairman Thelon Hamby called the meeting to order at 10:08 a.m.

A quorum was established with members present being: Chairman: Thelon Hamby, Bryant Hightower, David Roach, Michael Fowler and Nancy Kennedy. Lauren McDonald was present via Teleconference.

Others present were as follows: Steve Lindsey, Executive Director and Grechelle Blocker, Board Support Specialist. Reagan Dean, Assistant Attorney General was present via Teleconference.

Executive Session:

Bryant Hightower moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Michael Fowler seconded the motion. The motion was carried by Thelon Hamby, Chairman; David Roach, Nancy Kennedy, Bryant Hightower, Michael Fowler and Lauren McDonald. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Applications:

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to approve the following applications for change of Funeral Director in Full & Continuous Charge:

- | | |
|----------------------------|---------------------|
| • Community Mortuary | Charles DeWayne Rox |
| • Bonaventure Funeral Home | John T Spain |
| • Atlanta Crematory, Inc | Kent C Stewart |

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to approve the following applications for new Establishments and appointments for Funeral Director in Full & Continuous Charge:

- | | |
|--|------------------------|
| • South Georgia Crematory LLC | George Effie Reinhardt |
| • Swint Funeral Home | Atoia Fluker |
| • Families First Funeral Care | Clifford Nesmith |
| • Henderson & Son Funeral Home, North Chapel & Crematory | Rodney M Brown |

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Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to approve the following application for a new Establishment:

- Howard Funeral Home

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to approve the following applications for Funeral Director and Embalmer:

- 1803085/1803091 Michelle Callahan

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to approve the following applications for reinstatement of Funeral Director and Embalmer licensure pending copy of a secure and verifiable document:

- 1805231/1805234 James Allen

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to approve the following applications for licensure for Funeral Director and Embalmer by reciprocity:

- 1810685/1810689 Christopher Gladys

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to approve the following application for reinstatement of Funeral Director licensure pending the passing of the Laws and Rules examination:

- 1813576 Charlie M Jones

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to table the following application for a new Establishment:

- 1802454 M F H

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to table the following application for a Funeral Service Apprentice:

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- 1812183 R P

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to table the following applications for reinstatement of Funeral Director and Embalmer by reciprocity:

- 1807503/1807504 V P D

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to table the following application for Supervision by a Trade Embalmer:

- 1810362 P A L

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to table the following applications for denial of reinstatements of Funeral Director and Embalmer:

- 1753627/1753629 W R

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted to deny the following application for Funeral Service Apprentice:

- 1809539 C A M

Bryant Hightower moved, Nancy Kennedy seconded, and the Board voted accept the updates pending cases from the Attorney General's report.

Nancy Kennedy moved, Bryant Hightower seconded, and the Board voted to accept the Cognizant's recommendations on the following cases:

FUN130070	Refer to Enforcement to obtain written signed statement from Establishment's Funeral Director in Full & Continuous Charge concerning filing of the Death Certificate
FUN130012	Refer to Attorney General's office for revocation of the Funeral Establishment's license and revocation of Funeral Director in Full & Continuous Charge Funeral Director's

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	license. Michael Fowler recused from discussion & abstained from vote.
FUN130084	Close
FUN130021	Close
FUN130030	Close
FUN130064	Close
FUN130088	Table

Michael Fowler moved, Bryant Hightower seconded, and the Board voted to ratify the following order to accept fine money for inspection violations:

- Jacobs Funeral Home \$200 Blackshear
- Guyton Brothers Funeral Home \$250 Bainbridge

Approval of Minutes:

Lauren McDonald moved, Michael Fowler seconded, and the Board voted to approve the Official Minutes from the February 12, 2013 meeting.

Lauren McDonald moved, Michael Fowler seconded, and the Board voted to approve the Executive Session minutes from the February 12, 2013 meeting.

Michael Fowler moved, David Roach seconded, and the Board voted to ratify the following licenses issued since the February 12, 2013 Board meeting. Thelon Hamby recused:

CREM000101	Peachtree Cremation Society	Funeral Service
EMB004829	Wages, Dennis Scott	Funeral Service
EMB004830	Smith, Andrew Donald	Funeral Service
EMB004831	Munford, Jennifer Jones	Funeral Service
EMB004832	Staat, Felicia Lee	Funeral Service
FD005236	Wages, Dennis Scott	Funeral Service
FD005237	Smith, Andrew Donald	Funeral Service
FD005238	Munford, Jennifer Jones	Funeral Service
FD005239	Staat, Felicia Lee	Funeral Service
FEST001858	Heritage Memorial Funeral & Crematory	Funeral Service

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FSA005520	McElhaney, Jeremy Adam	Funeral Service
FSA005521	Handy, Dennis Lamar	Funeral Service
FSA005522	Kiser, Michael Kyle	Funeral Service
FSA005523	Cain, Johnnie William	Funeral Service
FSA005524	Smith, Remika LaShun	Funeral Service
FSA005525	Haire, Emanuel Lewis	Funeral Service
FSA005526	Rogers, Jeffery Reed	Funeral Service
FSA005527	Gilder, Levi Cleveland, Sr	Funeral Service

David Roach moved, Nancy Kennedy seconded, the Board voted to accept the following Continuing Education courses:

Program Provider/Sponsor	Course Title	Hours Approved
Georgia Funeral Service Practitioners Association LaToya M. Kelly 124 West Park Avenue Savannah, GA 31401 (229)604-3310 kelly-coleman@hotmail.com	Ideal Exchange Power: Ignite Innovation in 60 Minutes	1
	OSHA Regulatory Compliance: OSHA's Updated Hazard Communication Standard	2
	Significant Contracts for The Wise Funeral Director	1
	The New Arrangement Opportunity: Creating Funeral Packages That Work	2
	Effective Management of Your Largest Expense-Employee Compensation	1
	Human Resource Audits-A Compliance Assessment	2

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	Are We Trading Dollars for Dignity? Restoring Integrity To The Funeral Industry	2
	The 3 P's of Cremation: Policies, Procedures & Performance an Open Forum	2
Georgia Funeral Directors Association Alysia English P O Box 1865 Roswell, Georgia 30077 Phone: 770-592-8002	2013 GFDA Convention	7
International Order of Golden Rule Jessica A. Smith, OGR 3520 Executive Center Drive, Suite 300 Austin, TX 78731 (800) 637-8030 jsmith@ogr.org	Annual Conference & Supplier Showcase	10
Independent Funeral Directors of Georgia Christie Carpenter P.O. Box 1248 Dallas, GA 30132 (770) 445-3180 ifdg@aol.com	2013 Rountable Discussion North	2
	2013 Rountable Discussion South	2

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MKJ Marketing Erica Heuer-Hochberg 1501 Belcher Road Building B Largo, FL 33771 (888) 655-1566	Innovating The Cremation Style	7
National Funeral Directors and Morticians Association, Inc. Cornell W. Robinson-Carroll 6290 Shannon Parkway Union City, GA 30291 (770)969-0064 cornell@nfdma.com	The Funeral Industry: From Then To Now	2
	While The World Watched	2
	The Funeral Director: Being The Professional That You Are	1
	Sexual Harassment In The Funeral Service Industry: It Can Happen	1
	Financing Major Renovations and Constructions	1
	Embalming Difficult Cases	2

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National Funeral Directors Association Kathleen Walczak 13625 Bishop's Drive Brookfield, WI 53005 (800) 228-6332 kwalczak@nfd.org	Performance Review and Assessment	1
	Business Law Toolbox	2
	Roundtable Discussions	3
	Rethink and Retool for Real Results	2
	Better Utilization of Your Skills for Superior Results	2
	Engaging Today's Employees	2

David Roach moved Lauren McDonald seconded, the Board voted to refer the following to the American Board of Funeral Service:

Program Provider/Sponsor	Course Title
Des Moines Area Community College	Funeral Home Based Program

David Roach moved Lauren McDonald seconded, the Board voted to deny following Continuing Education course:

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Program Provider/Sponsor	Course Title
Selected Independent Funeral Homes	2013 Spring Management Summit

Other Business:

Bryant Hightower moved, Michael Fowler seconded, and the Board voted to approve the following Establishment request for a 90 day grace period:

- FEST001752 Vincent R Drummer Funeral Home Inc Vidalia
- FEST001811 Paschal Memorial Funeral Home Jeffersonville

There being no further business, the meeting adjourned at 3:20 p.m.

The Georgia State Board of Funeral Service's next meeting will be held Tuesday, April 9, 2013 at 10:00 a.m. at the Professional Licensing Boards Office, 237 Coliseum Drive, Macon, GA.